

**REQUEST FOR PROPOSALS**  
**RFP #24-13**

Project Description: Tyler Junior College is accepting Proposals in response to this Request for Proposal for selection of a vendor(s) to provide various supplies and electrical services on an indefinite scope/indefinite quantity basis.

**SUBMISSION OF PROPOSALS:**

1. Proposals must follow the format shown in the “Request for Proposal”.
2. Documents received after the deadline indicated herein will not be considered. The College reserves the right to accept or reject any informality.
3. Properly received submittals WILL NOT be returned to Respondents.
4. Selected vendor will be required to submit Form 1295 through the Texas Ethics Commission (TEC).
5. Electronic proposals ([rfpbids@tjc.edu](mailto:rfpbids@tjc.edu)) or sealed proposals (addressed to Tyler Junior College, Attn: Dana Ballard, 1327 S. Baxter, Tyler, TX 75701) will be received in the Offices of Campus & Procurement Services until 2:00 p.m., Thursday, August 1, 2024.

A complete “Request for Proposal” packet may be obtained online at <http://www.tjc.edu/rfp>.

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Tyler Junior College  
Dr. Juan Mejia, President