



School Partnerships Student/Parent Consent Form

Entering program:  9th Grade  10th Grade  11th Grade  12th Grade

TJC ID \_\_\_\_\_ Birth Date \_\_\_\_\_ Entry Term \_\_\_\_\_

Please select one of the following student types:

Public School  Charter/Private School  Home School

High School Name \_\_\_\_\_ TJC Student ID \_\_\_\_\_

Name (Last, First, Middle Initial)

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Parent Phone \_\_\_\_\_ Student Cell Phone \_\_\_\_\_

Parent/Student Consent for Release of Information and Participation in the School Partnerships Program for the duration of the student's high school career.

I, \_\_\_\_\_ and \_\_\_\_\_, understand  
(Print: Parent/Legal Guardian's Name) (Print: Student's Name)

The College:

- 1. Is authorized to retrieve, request, and share the student's high school records (to include a copy of the parent residency cards if necessary), transcripts, test scores and grades to determine eligibility. Information will be shared from high school to college and/or college to high school via email, fax or an electronic file.
2. Is authorized to text the parent/guardian and/or student regarding admissions, registration, billing and other necessary college processes.
3. Will send all communication to the student provided TJC email, personal email included on the registration form, or via student provided cell phone.
4. Will comply with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). All information provided to Tyler Junior College relating to educational records will be confidential and Tyler Junior College will not disclose, communicate or divulge, or permit disclosure, communication or divulgence, to another or use for their own benefit or the benefit of another, any confidential information, unless permitted by FERPA or required by the laws of the State of Texas.
5. Will not permit the student to participate in the School Partnerships program if he/she fails to:
a. Submit an accurate online application by the deadline through the TJC Admissions office.
b. Submit documents pertaining to residency to the TJC Admissions office by the deadline.
c. Provide evidence of Meningitis immunization to the TJC Admissions office as required by law.
d. Verify enrollment into the correct dual credit courses.
e. Maintain satisfactory academic progress.
6. Will provide a disabled student accommodation of his/her disability to participate in the program and activities of Tyler Junior College upon request. Accommodations are considered for approval when students are testing and/or taking courses on the College or School site. Support services may include special testing arrangements, readers, scribes, and note-taking services. However, Tyler Junior College is neither able nor required to provide the level of disability support services offered in a high school class. For a student to receive disability support services at the College, the high school student must provide a copy of the student's current IEP plan to the College's Disability Support Services office.

I understand that:

1. **This form is valid for the duration of the student's participation in the School Program.**
2. Submitting this consent form does not guarantee eligibility or enrollment into the program or selected courses. Eligibility and enrollment into the TJC School Partnership program and courses is dependent on a complete application packet submitted by the deadline, qualifying test scores for each course selected, and registration as determined by the servicing College and School.
3. I will not be enrolled in courses until the Application for Admission, Transcript, Test Scores, Meningitis Vaccination, and this form are received and recorded by Tyler Junior College
4. Courses will be more academically challenging than traditional high school courses, will include different requirements and a permanent college grade for each course.
5. The student must follow all Tyler Junior College policies, including the Student Code of Conduct. Any violations of these policies will result in disciplinary action by the College.
6. Grades at Tyler Junior College are awarded on a 4.0 scale. The professor will provide the high school the actual number grade for the semester. The high school will utilize the number grade according to its policies. A student must follow the Tyler Junior College grievance policy and deadlines regarding grades, or to petition a change of grade.
7. A student who does not attend the face-to-face course, or complete an online assignment prior to the final enrollment deadline, will be dropped for non-attendance. Re-admittance after the final enrollment deadline will be charged an additional fee per course.
8. Students are responsible for knowing and adhering to the Last Date to Withdraw deadlines for withdrawal on the Tyler Junior College calendar, accessible at <https://www.tjc.edu/calendar>.
9. Students are expected to meet academic standing as defined in the Tyler Junior College Catalogue and to follow the Tyler Junior College Student Handbook, both of which are accessible on the TJC website.
10. Plagiarism, collusion and/or cheating in dual credit classes will result in disciplinary policies and procedures by Tyler Junior College. Severe cases may result in failure of the course and suspension from the School Partnerships program.
11. Courses are generally transferrable. However, it is not the responsibility of Tyler Junior College to ensure that dual credit courses for which the student enrolls are transferable to the college/university the student plans to attend.
12. It is the responsibility of the student to check their account balance and pay any outstanding amounts prior to published due dates or the student may be dropped for non-payment.
13. As a participant in the TJC School Partnership Program, I acknowledge responsibility for any portion of the program's tuition and fees not covered by the student's school/district and/or the Financial Aid for Swift Transfer (FAST) program. Any credit, for which the student is eligible, from the FAST program, scholarships, or other sources applied to the student's account will be used toward payment of the tuition and fees balance due. I understand that any unpaid balance is due to be repaid in full no later than the last day of final exam week for the registered term, as published in the Tyler Junior College Academic Calendar for Students. I further understand that any unpaid balance may prohibit future course registration, until the balance is repaid in full. Finally, I understand that any unpaid balance may be turned over to an agency for collection and that I shall pay the College all expenses incurred by the College, including reasonable attorney's fees and costs of collection, as well as court costs incurred, should legal action be required to enforce this provision.

TJC School Partnerships Students:

I understand that all of the above apply to all dual credit and early college students, and I will abide by these policies.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date