**College Standing Committees**

**2024-2025**

**Assessment – Educational Program**

To promote continuous improvement and enhancement of student learning through the use of assessment data; to discuss and share assessment strategies, make assessment resources available to encourage continued learning about assessment and maintain the College’s outcomes for all units (educational programs, general education, academic and student support services, and administrative); to serve as a repository for assessment efforts; and to encourage challenging and student centered instruction.

Administrative Lead: Dr. Belinda A. Prihoda

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| **Committee Member** | **Beginning**  **Term** | **Ending**  **Term** | **Term Number** | **Area** |
| Ashleigh Lewis | 2024 | 2027 | 2nd | HCFA |
| Anne Provencher | 2023 | 2026 | 2nd | EMS |
| Stormie Ray | 2024 | 2027 | 2nd | NHS |
| Janet Booth | 2024 | 2027 | 2nd | NHS |
| Cory Fowler | 2024 | 2027 | 2nd | STCS |
| Link Worthen | 2024 | 2027 | 2nd | STCS |
| Roland Schick | 2024 | 2027 | 2nd | EMS |
| Heather Mensch | 2024 | 2027 | 1st | HCFA |
| Jeannie Lafferty | 2022 | 2025 | 1st | EMS |
| Bridget Moore | 2022 | 2025 | 2nd | HCFA |
| Derrick White | 2023 | 2026 | 2nd | HCFA |
| Jill Johnson\* | 2023 | 2026 | 1st | HCFA |
| Justin Sullivan | 2024 | 2027 | 2nd | PTP |
| Paul Watts | 2023 | 2026 | 2nd | EMS |
| Willace Johnson | 2023 | 2026 | 1st | PTP |
| Deb Welch | 2023 | 2026 | 2nd | PTP |
| Blair Puren | 2023 | 2026 | 1st | NHS |
| Stacey Norrell\* | 2023 | 2026 | 2nd | NHS |
| Julie Mettlen | 2023 | 2026 | 2nd | NHS |
| Karl Zuehlke | 2022 | 2025 | 2nd | HCFA |
| - | - | - | - | Faculty Senate |
| Belinda Prihoda, ex-officio | - | - | - |  |

\*Filling open term

**College Program Review**

Review, revise, and implement a program review process for all educational programs/awards; mentor/advise department chairs undergoing the program review process; develop and implement a program review assessment schedule; based on the strategic plan, identify student data and review departmental student data to determine areas for continuous improvement; and support continuous improvement across the college to increase student success and achievement. Membership includes the following: 3 deans, one department chair from each school, one faculty member from each school, Director for Student Success, Director for Learning Commons, Registrar (data manager and report development), and Director for Institutional Compliance, Curriculum, and Effectiveness (Chair of Committee).

Administrative Lead: Dr. Belinda A. Prihoda

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| **Committee Member** | **Beginning Term** | **Ending**  **Term** | **Term**  **Number** | **Area** |
| Richard Nichols  Dean | 2024 | 2027 | 1st | PTP |
| Elizabeth Olivier  Dean | 2021 | 2026 | 1st | NHS |
| Brent Wallace  Dean | 2021 | 2025 | 1st | STCS |
| Cliff Boucher  Dean | 2024 | 2027 | 1st | EMS |
| Kristy Howell\*  Faculty | 2022 | 2025 | 1st | NHS |
| BJ Duplechain\*  Department Chair | 2023 | 2026 | 1st | EMS |
| Jason Waller  Department Chair | 2024 | 2027 | 2nd | PTP |
| Derik Gray  Program Coordinator | 2021 | 2025 | 1st | HCFA |
| Alicia Tyler  Department Chair | 2024 | 2027 | 1st | NHS |
| Jennifer Parsons  Faculty | 2021 | 2025 | 1st | EMS |
| Chevy Sturgill\*  Faculty | 2024 | 2026 | 1st | STCS |
| Bridget Moore  Faculty | 2024 | 2027 | 2nd | HCFA |
| Dave Funk\*  Director, Honors Program | 2021 | 2025 | 1st | Academic and Student Affairs |
| Maggie Ruelle  Director, Learning Commons | 2021 | 2026 | 1st | Academic and Student Affairs |
| Faculty Senate Representative | - | - | - | Faculty Senate |
| Britt Sabota  Registrar | 2024 | 2027 | 2nd | Operations |
| Belinda Prihoda  Director, Institutional Effectiveness | 2021 | 2026 | 1st | Academic and Student Affairs |
| Lee Grimes (ex-officio)  Associate Vice Provost | - | - | - | Academic and Student Affairs |

\*Filling open term

**College Health and Safety**

To promote a safe and healthy setting for all employees, students, and visitors by focusing on protecting human health, property, and the environment.

Note: Committee membership is based on position held at the College.

Administrative Lead: Kim Lessner

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| **Committee Member** | **Reporting Unit** |
| Director for Risk Management, Emergency Preparedness, and Institutional Safety  Jeff Williams | Operations |
| Chief of Police  Michael Seale | Operations |
| Director for Facilities and Construction  Larry Hatton | Business Services |
| Assistant Director for Marketing  Pamela Rathbun | Operations |
| Director for Residential Life and Housing  Steven Logan | Business Services |
| Director for Office of Technology Services Operations  Kevin Yochum | Operations |
| Director for Campus and Procurement Services  Dana Ballard | Business Services |
| Faculty Senate President  Doug Parsons (2024-2025) | Faculty Senate |

\*Filling open term

**Curriculum & Instruction**

The purpose of the committee is to review all curriculum change requests and, if applicable, make appropriate recommendations to the Provost. The committee will seek consensus on curriculum changes that best serve student interests in accordance with the Tyler Junior College mission statement and within the requirements of relevant accrediting bodies.  The committee will serve as a channel of communication for all curriculum changes (WECM or ACGM) across the Tyler Junior College institution.  Dissemination of information will flow from the Curriculum and Instruction Committee to the Director, Curriculum Development to appropriate offices including the Provost, Registrar, Academic Advising, Financial Aid, Institutional Effectiveness, Library Services, Information Technology, Deans and Department Chairs.

Administrative Lead: Belinda Prihoda

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| **Committee Member** | **Beginning Term** | **Ending**  **Term** | **Term**  **Number** | **Area** |
| Chris Shaw | 2022 | 2025 | 2nd | PTP |
| Aida Allen | 2024 | 2027 | 1st | EMS |
| Christine Melius | 2023 | 2026 | 2nd | NHS |
| Jeff Akin | 2022 | 2025 | 2nd | PTP |
| Michal Kimball | 2023 | 2026 | 1st | NHS |
| Janet Booth | 2022 | 2025 | 2nd | NHS |
| Carmen Northrup\* | 2023 | 2026 | 2nd | HCFA |
| Bryan Baker | 2023 | 2026 | 1st | STCS |
| Steve Robbins | 2023 | 2026 | 2nd | NHS |
| Cullin Davis | 2024 | 2027 | 1st | EMS |
| Jennifer Coon (Chair) | 2023 | 2026 | 2nd | PTP |
| Dalia Mimms | 2024 | 2027 | 1st | HCFA |
| - | - | - | - | Faculty Senate |
| Denny Yarbrough, *ex-officio* | - | - | - |  |
| Chris Fontaine, *ex-officio* | - | - | - |  |
| Jeanie Oxler, *ex-officio* | - | - | - |  |
| Britt Sabota, *ex-officio* | - | - | - |  |
| Devon Wiggins, *ex-officio* | - | - | - |  |
| Maggie Ruelle, *ex-officio* | - | - | - |  |

\*Filling open term

**Department Chairs**

To represent the chairs in collaboration with the academic deans and the Provost in addressing educational issues affecting chairs. Collect data and other information and solicit input from members of the academic team. Make recommendations to the Provost and President of TJC, work with the Human Resource office to provide professional development activities to improve the performance of chairs, and monitor the interaction of chairs with administrative offices. Composed of one chair from each academic school, one academic dean, and a representative of the professional development office of the Human Resources Department, will work with the Faculty Senate to present issues and recommendations to the administration as a partner in shared governance.

Administrative Lead: Dr. Deana Sheppard

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| **Committee Member** | **Beginning Term** | **Ending**  **Term** | **Term**  **Number** | **Area** |
| Rodney Whetzel (Chair) | 2024 | 2027 | 2nd | EMS |
| Jim Richey | 2023 | 2026 | 2nd | Dean |
| Kathryn Trantham | 2024 | 2027 | 1st | NHS |
| Larry Matson | 2022 | 2025 | 1st | PTP |
| Alyssa Haynes | 2024 | 2027 | 1st | HCFA |
| Bryan Baker | 2023 | 2026 | 1st | STCS |
| Chris Shaw | - | - | - | Faculty Senate |

**Distance Education Committee**

The Distance Education Committee provides guidance for the continuous improvement of the Distance Education program at Tyler Junior College. Working with the Department of Distance Education, the Committee will design, develop, and recommend adoption of all proposed distance education initiatives.

Administrative Lead: Ken Craver

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| **Committee Member** | **Beginning**  **Term** | **Ending**  **Term** | **Term**  **Number** | **Area** |
| Ken Craver | - | - | - | Academic and Student Affairs |
| Alyssa Haynes | 2024 | 2027 | 1st | HCFA |
| Kiera Warren (Chair) | 2022 | 2025 | 1st | HCFA |
| Jamie Bitzenhofer | 2023 | 2026 | 1st | EMS |
| Catherine Elueze | 2024 | 2027 | 1st | EMS |
| Brenda Korich | 2022 | 2025 | 1st | NHS |
| Stacey Norrell | 2024 | 2027 | 1st | NHS |
| Dwight Wooten | 2024 | 2027 | 1st | PTP |
| Amber Welguisz | 2024 | 2027 | 1st | PTP |
| Judie Bower | 2024 | 2027 | 1st | STCS |
| Arturo Davila | 2024 | 2027 | 1st | STCS |
| Cliff Boucher | 2024 | 2027 | 1st | Dean |
| Danna Baggett (CAE/Tutoring)  *(ex-officio)* | - | - | - | Academic and Student Affairs |
| Chris Fontaine (Advising/Testing)  *(ex-officio)* | - | - | - | Operations |
| Clint Gordon (IT)  *(ex-officio)* | - | - | - | Operations |
| (Faculty Senate Representative)  *(ex-officio)* | - | - | - | Faculty Senate |
| Raven Johnston (Library)  *(ex-officio)* | - | - | - | Academic and Student Affairs |
| Margaret Rapp (Disability Services)  *(ex-officio)* | - | - | - | Academic and Student Affairs |
| Amanda Richardson (CLD)  *(ex-officio)* | - | - | - | Academic and Student Affairs |
| Lynn Brooks *(ex-officio)* | - | - | - | Academic and Student Affairs |
| Tina Morrison *(ex-officio)* | - | - | - | Academic and Student Affairs |
| Kerry Whitehead *(ex-officio)* | - | - | - | Academic and Student Affairs |

\*Filling open term

**General Education**

To establish measurable general education outcomes which specify knowledge and skills that students should gain from completing courses in the various component areas of the core curriculum; to review submissions for changes to the general education core curriculum and make appropriate recommendations to the Provost; and to oversee all College assessment efforts that pertain to General Education including analysis of results, use of results, and follow-up of action plans.

Administrative Lead: Dr. Belinda A. Prihoda

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| **Committee Member** | **Beginning Term** | **Ending**  **Term** | **Term**  **Number** | **School** |
| Jason Waller | 2023 | 2026 | 2nd | PTP |
| Gilberto Avila | 2024 | 2027 | 1st | STCS |
| Jordan (Macy) Stuth | 2024 | 2027 | 1st | NHS |
| Erica Powell | 2024 | 2027 | 1st | HCFA |
| Ashlee Havlak | 2024 | 2027 | 1st | HCFA |
| Colton Jackson | 2024 | 2027 | 1st | HCFA |
| Jamie Bitzenhofer | 2022 | 2025 | 1st | EMS |
| Cory Howard | 2024 | 2027 | 1st | EMS |
| Cindy Allen | 2022 | 2025 | 1st | HCFA |
| Karl Zuehlke (Chair-elect) | 2023 | 2026 | 2nd | HCFA |
| Anne Provencher | 2023 | 2026 | 2nd | EMS |
| Brenda Korich | 2021 | 2025 | 1st | NHS |
| - | - | - | - | Faculty Senate |
| Belinda Prihoda, *ex-officio* | - | - | - | - |

\*Filling open term

**Institutional Animal Care and Use**

To serve as an advocate for any live animal used in teaching at Tyler Junior College. Under this general charge, the committee has oversight over the animal care programs, the facilities where animals are used, transported or housed, and proposed protocols describing animal use. The committee is composed of a faculty member at large, the faculty veterinarian, the faculty veterinary technician, the dean of Engineering, Mathematics, and Sciences, and three community members in the veterinary/animal care field.

Administrative Lead: Dr. Cliff Boucher

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| **Committee Member** | **Beginning Term** | **Ending**  **Term** | **Term**  **Number** |
| BJ Duplechain | 2023 | 2026 | 1st |
| Jennifer Council | - | - | - |
| Cathy Cooper, DVM | - | - | - |
| Cliff Boucher | - | - | - |
| Stuart Bannan | 2023 | 2026 | 1st |
| Rebecca Owens | 2024 | 2027 | 1st |
| Christy Freislinger | 2024 | 2027 | 2nd |
| Steven Lloyd | 2024 | 2027 | 2nd |
| Bryan Ramsey | 2024 | 2027 | 3rd |
| Stefanie Santee | 2024 | 2027 | 1st |

**Institutional Review Board**

To assure, both in advance and by periodic review, that appropriate steps are taken to protect the rights and well-being of humans participating as subjects in a research study. The Institutional Review Board is authorized to approve, require modification (to secure approval), or disapprove research. The Committee is chaired by the Director for Institutional Effectiveness.

Administrative Lead: Dr. Deana Sheppard

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| **Committee Member** | **Beginning Term** | **Ending**  **Term** | **Term**  **Number** | **Area** |
| Julie Mettlen | 2022 | 2025 | 1st | NHS |
| Kristine Kirst | 2023 | 2026 | 2nd | PTP |
| Kathrine Murray | 2023 | 2026 | 2nd | EMS |
| Amanda Ratcliff | 2024 | 2027 | 1st | HCFA |
| Paul Watts | 2022 | 2025 | 1st | EMS |
| Jae Jerkins\* | 2022 | 2025 | 1st | HCFA |
| Judie Bower | 2023 | 2026 | 1st | STCS |
| Glendora Carter | 2024 | 2027 | 1st | Community |
| Belinda Prihoda (Chair) | - | - | - |  |
| Jennifer Jennings (secondary) | 2022 | 2025 | 1st | HCFA |

\*Filling open term

**Policy Review Committee**

To review policies of the College and recommend changes to keep policies up-to-date. Membership on the committee consists of the SACSCOC Institutional Liaison, the Director for Employee Relations, Governance, and Compliance, a representative from Human Resources, a representative from Academic Affairs (dean or department chair), an Associate Vice President, a representative from Business Services, and a representative from Marketing and Enrollment Services.

Administrative Lead: Dr. Deana Sheppard

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| **Committee Member** | **Beginning Term** | **Ending**  **Term** | **Term**  **Number** | **Area** |
| Human Resources Representative | 2023 | 2026 | 1st | Human Resources |
| Lauren Miller | 2022 | 2025 | 1st | Business Services |
| Elizabeth Olivier | 2023 | 2026 | 1st | Dean |
| Amanda Richardson\* | 2022 | 2025 | 1st | Academic and Student Affairs |
| Tim Drain | 2023 | 2026 | 1st | AVP |
| Chris Shaw  Faculty Senate Representative | 2024 | 2025 | 1st | Faculty Senate |
| Andrew Cantey | - | - | - |  |
| Belinda Prihoda (Chair) | - | - | - |  |

\*Filling open term

**Student Success Committee**

The Student Success Committee fosters a supportive and inclusive environment that empowers students to achieve their academic and professional goals by enhancing the quality of teaching and learning, providing comprehensive holistic support services, facilitating seamless transfer pathways, and offering effective career services.

Administrative Lead: Dr. Deana Sheppard

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| **Committee Member** | **Beginning Term** | **Ending**  **Term** | **Term**  **Number** | **Area** |
| Lee Grimes | - | - | - | Academic and Student Affairs |
| David Brown | - | - | - | Operations |
| Elizabeth Olivier | - | - | - | Academic and Student Affairs |
| Brent Wallace | - | - | - | Academic and Student Affairs |
| Dave Funk | - | - | - | Academic and Student Affairs |
| Chris Fontaine | - | - | - | Operations |
| Richard Nichols | - | - | - | Academic and Student Affairs |
| Jim Richey | - | - | - | Academic and Student Affairs |
| Sherry Fuller | - | - | - | Academic and Student Affairs |
| Adam Palacios | - | - | - | Academic and Student Affairs |
| Britt Sabota | - | - | - | Operations |
| Cliff Boucher | - | - | - | Academic and Student Affairs |
| Tim Drain | - | - | - | Academic and Student Affairs |
| Amanda Richardson | - | - | - | Academic and Student Affairs |
| Amber James | - | - | - | Academic and Student Affairs |
| Augusta Robinson | - | - | - | Academic and Student Affairs |
| Belinda Prihoda | - | - | - | Academic and Student Affairs |
| Jeanie Oxler | - | - | - | Academic and Student Affairs |
| Ken Craver | - | - | - | Academic and Student Affairs |
| Maggie Ruelle | - | - | - | Academic and Student Affairs |
| Lauren Tyler | - | - | - | Academic and Student Affairs |
| Andrew Cantey | - | - | - | Academic and Student Affairs |
| Devon Wiggins | - | - | - | Business Services |
| Doug Parsons | 2024 | 2025 | 1st | Faculty Senate |
| Jill Johnson | 2024 | 2027 | 1st | HCFA |
| Chris Shaw | 2024 | 2025 | 1st | Faculty Senate |
| Alyssa Haynes | 2024 | 2027 | 1st | HCFA |
| Kathrine Murray | 2024 | 2027 | 1st | EMS |
| Brittani Riley | - | - | - | Operations |
| Megan Burns | - | - | - | Institutional Advancement |
| Kaytee Hassell | - | - | - | Operations |
| Khristie Prince | 2023 | 2026 | 1st | HCFA |
| Janet Booth | 2023 | 2026 | 1st | NHS |
| BJ Duplechain | 2024 | 2027 | 1st | EMS |
| Madeline Teel | 2023 | 2026 | 1st | Operations |
| Dillyn Elliot | 2023 | 2026 | 1st | Operations |
| Alex Alfaro | 2023 | 2026 | 1st | Academic and Student Affairs |
| Lauren Tyler | 2023 | 2026 | 1st | Academic and Student Affairs |

**Strategic Plan Evaluation Committee**

To regularly assess the College’s execution of an ongoing, integrated, institution-wide effort to engage in research-based planning, resulting in the enhancement of the College District’s ability to achieve its mission. The Committee monitors the achievement of measurable outcomes found in the College’s strategic plan, serves as a liaison with campus stakeholders for the continuous assessment of the strategic plan, provides the College President with a formal evaluation of progress toward the accomplishment of the strategic plan goals in July of every year, recommends changes to the College’s goals and/or priorities, and conducts a thorough evaluation of the strategic plan and offers suggestions for the next strategic plan after the third year of the current strategic plan unless otherwise directed by the President. The Committee is chaired by the SACSCOC Institutional Liaison.

Administrative Lead: Dr. Deana Sheppard

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| **Committee Member** | **Beginning Term** | **Ending**  **Term** | **Term**  **Number** | **Area** |
| Jim Richey | 2022 | 2025 | 1st | Dean |
| Kalie Hall\* | 2024 | 2026 | 1st | NHS |
| Casey Callendar | 2024 | 2027 | 2nd | PTP |
| Maggie Ruelle | 2023 | 2026 | 2nd | Academic and Student Affairs |
| Pamela Rathbun | 2022 | 2025 | 1st | Operations |
| Tim Drain\* | 2022 | 2025 | 1st | Academic and Student Affairs |
| Brent Wallace | 2022 | 2025 | 1st | Dean |
| Doug Parsons | 2023 | 2024 | 1st | Faculty Senate President |
| Andrew Cantey\* | 2023 | 2025 | 1st | Human Resources |
| Rick Nichols | 2023 | 2026 | 1st | Dean |
| Judie Bower | 2024 | 2027 | 2nd | Continuing Studies |
| Derik Gray\* | 2022 | 2025 | 1st | HCFA |
| Dave Hubbard | 2022 | 2025 | 1st | EMS |
| Cliff Boucher | 2023 | 2026 | 2nd | Dean |
| Elizabeth Olivier | 2023 | 2026 | 2nd | Dean |
| Lee Grimes | 2024 | 2027 | 1st | Academic and Student Affairs |
| Burt Wallace\* | 2023 | 2026 | 1st | STCS |
| Bill Wong | 2024 | 2027 | 2nd | Institutional Advancement |
| Molly Garrett | 2022 | 2025 | 1st | Business Services |
| Lauren Miller | 2024 | 2027 | 1st | Business Services |
| Deana Sheppard, ex-officio | - | - | - | Academic and Student Affairs |
| Belinda Prihoda (Chair) | - | - | - | Academic and Student Affairs |

\*Filling open term