

UIL Regional Spring Meet HANDBOOK For ACADEMIC EVENTS



Region 2 Conference 3A

**One-Act Play Contest
April 24, 2025**

Rogers Palmer Performing Arts Center, Tyler Junior College, Tyler, Texas

**Academic Contests
April 25-26, 2025**

Tyler Junior College – Tyler, Texas

UIL: “Making a World of Difference”

TABLE OF CONTENTS

UIL SPRING MEET

CODE	2
INTRODUCTION AND EXECUTIVE COMMITTEE MEMBERS	3
REGION III CONTEST PERSONNEL	4
GENERAL INFORMATION:	5
Entry Deadlines	5
Entry Fees	5
Judging Requirements for Speech Events (POSSIBLE EXTRA FEE!)	6
Contest Headquarters	7
Hospitality Room	7
Alternate Contestants	8
Absent Contestants	8
Schedule Conflicts	8
Contest Rules and Verification Periods	8
Awards	8
Additional Information	9
ADA Note	9
UIL Websites/E-mails	9
SCHEDULE OF ACADEMIC EVENTS	10-12
ONE-ACT PLAY CONTEST INFORMATION	13-16
SPEECH AND DEBATE INFORMATION AND JUDGE FORM	17-19

UIL SPRING MEET CODE

The general Spring Meet Code means to:

1. Participate in contests in the spirit of fairness and sportsmanship, observing all rules, both in letter and in spirit.
2. Sponsor and advise individuals and teams without resorting to unethical tactics, trickery which attempts to skirt the rules, or any other unfair tactics which detract from sound educational principles.
3. Accept decisions of officials and judges without protest and extend protection and courtesy to officials.
4. Regard opponents as guests or hosts while placing personal and/or team integrity above victory at any cost. Maintain grace and poise in victory or defeat. Conduct that berates, intimidates, or threatens competitors, based on gender or ethnic origin, has no place in interscholastic activities.
5. Provide information or evidence regarding eligibility of any contestant or school to local administrators or to the appropriate judicial bodies upon request.
6. Understand and appreciate the educational values of competition and abstain from modifying or soliciting another teacher to modify grades for eligibility purposes, knowing that such behavior defeats the character-building purposes of extracurricular competition.
7. Abstain from any practice that makes a student feel pressured to participate in non-school activities.
8. At all times, ensure that competition is relative to a more important overall educational effort, using competition as a tool in the preparation of students for citizenship and successful adulthood.
9. Insure that UIL Academic district, regional and state meets receive precedence over non-qualifying contests or meets.
10. School districts shall notify the academic district or regional meet director no later than the end of the second school day following academic district or regional competition if a student or a team knows that it will not compete at the next higher academic meet.

INTRODUCTION

Tyler Junior College supports the philosophy and objectives of the University Interscholastic League; therefore, Tyler Junior College has agreed to serve as the host for this Regional Spring Meet. The college personnel will make every effort to make the contest a positive experience for both contestants and coaches.

This handbook contains the information needed to make preparations for the various contests. In addition, the handbook contains general information concerning contest organization and management. A campus map can be found on the Tyler Junior College website. Please read the information in the handbook carefully. Any questions which are not answered in the handbook should be directed to the Regional Director.

REGION III, CONFERENCE AA EXECUTIVE COMMITTEE MEMBERS

M'Liss Hindman	Dr. Tim Drain
Regional Director and Academic Events Director	Associate Vice Provost for Student Affairs, Athletic Events Director
Tyler Junior College	Tyler Junior College
PO Box 9020	P. O. Box 9020
Tyler, Texas 75711	Tyler, Texas 75711
(903) 530-9187 Cell	(903) 510-2320
Email: mhin@tjc.edu	Email: Tim.Drain@tjc.edu
Amanda Ratcliff	Jacob Davis
Regional Assistant Director	One-Act Play Contest Director
Tyler Junior College	Tyler Junior College
PO Box 9020	P. O. Box 9020
Tyler, Texas 75711	Tyler, Texas 75711
(903) 714-5383	(903) 424-2434
Email: arat@tjc.edu	Email: jdav@tjc.edu

In addition, all of the District Spring Meet Chairs from 3A Region II listed on the official UIL website: <http://www.uilTEXAS.org/academics/district-directors>

REGIONAL CONTEST PERSONNEL

Individual Contest Directors/Assistant Directors

Regional Operations Director (TJC).....	Amanda Jo Ratcliff
Accounting Director (TJC).....	Jennifer Coon
Calculator Applications Director (TJC).....	Fletcher Larkin
Computer Science Director. (TJC).....	Thomas Leatherwood and David Anderson
Current Issues and Events Director (TJC).....	Nancy Carter
Assistant Director.....	Jamie Bitzenhoffer
Debate Director	Jordan Innerarity
Informative and Persuasive (TJC).....	Lara Smith
Speech Director.....	M'Liss S. Hindman
Interpretive Speech Director (Prose and Poetry)	Janee McGoff
Journalism Director (TJC).....	Adrienne Hampton
Literary Criticism Director (TJC).....	Levi Herrera
Mathematics Director (TJC).....	Fletcher Larkin
Number Sense Director (TJC).....	
Ready Writing Director (TJC).....	Angela Porter
Science Director (TJC).....	Doug Parsons
Scoring Director (TJC).....	M'Liss Hindman
Social Studies Director (TJC).....	Jamie Bitzenhoffer
Assistant Director:.....	Nancy Carter
Spelling/Vocabulary Director.....	Joan Bruckwicki

GENERAL INFORMATION

Information in this section of the handbook in conjunction with information provided in the Constitution and Contest Rules of the University Interscholastic League should answer any questions which may occur concerning the regional contest.

FEE DEADLINE

Fees for Academic contests should be received by no later than April 21, 2025 by 5:00 p.m.

ENTRY DEADLINES

District Meet results should be submitted online on the UIL site no later than 5:00 p.m. the first school day after the district meet. Any changes (use of alternates) must be given as soon as possible. Changes must be given to the Director General through email using the online form..

Entry deadlines are as follows:

One-Act Play – The Monday after the completion of Area tournament

Academic Events – The Monday after the completion of District tournament

ALL ACADEMIC CONTEST ENTRIES (ENTRY FORMS) should be submitted through the UIL Spring Meet Online System which is SpeechWire.

ENTRY FEES (EXCLUDING SPEECH JUDGES)**

Entry fees and Invoices for the regional contests are found on the link:

www.tjc.edu/uil

NOTE: Districts should send ONE check for ALL Academic fees. Separate checks for the following: OAP and Speech Judges (if required).

Note: Read “Judging Requirements for Speech Events” under the Speech Events section that explains possible fees connected if judges are not submitted.

The District Director should forward a check payable to “Tyler Junior College” and marked Attention: M’Liss S. Hindman Entry fees are non-refundable.

DISTRICT DIRECTORS SHOULD MAIL ALL CHECKS FOR ACADEMICS and SPEECH JUDGE FEES TO THE ATTENTION:

M'Liss S. Hindman
UIL Conference 3A Region II Director
Tyler Junior College
P.O. Box 9020
Tyler, TX 75711

OAP DIRECTORS SHOULD BRING THEIR CHECK FOR OAP ENTRY TO THEIR DESIGNATED REHEARSAL TIME or a Copy of their Check Request:

Checks should be hand delivered to either
David Crawford or Jacob Davis

Contest Headquarters for Academic Events:

The headquarters for the Academic Contests on Saturday will be classroom 2.21 in the Rogers Nursing and Health Sciences building. There will be no central registration since contestants have been entered and certified by the District Director. Contestants should report to the event location before the time indicated in the contest schedule. Event directors will have an official contestants' list and will call roll at the starting time for each event.

The headquarters for the Speech Contests will be the Speech Conference Room inside the Speech/Theatre offices in Wise Cultural Arts.

Hospitality Room and General Locations for Events:

Robert M. Rogers Nursing and Health Sciences Building, second floor, 2.211 has been dedicated for school officials, bus drivers and coaches only on Saturday. Coffee and pastries will be available in the morning.

The Robert M. Rogers Nursing and Health Sciences Building is also the main location for the majority of the academic events. This building is on the corner of 5th Street and Fleishal Avenue (note this is NOT the Rogers Student Union.)

The Genecov building is located off of Lake Street between Mahon and Baxter. It is next to the Student Center.

Extemp Draw for Informative and Persuasive Speaking will be in Jenkins 1109 Saturday.

Jenkins Hall is the building facing 5th Street with the columns in front of the two main doors. It has a large lawn with a flagpole in front of it.

The Potter building, where some of the speech events will be held, is almost in the center of the campus. It is between the TJC Library and the Rogers Palmer Performing Arts Center.

The main location for all speech events will be the Jean Browne Theatre inside the Wise Cultural Arts building!

The location for the OAP Contest is the Rogers Palmer Performing Arts Center, which houses the renovated Wise Auditorium. It is on Mahon Drive.

BUS PARKING on TJC Campus:

Bus Parking is available in the parking lot next to the Rogers Nursing and Health Sciences building. Buses MAY DROP OFF students and teachers at the Rogers Nursing and Health Sciences building and outside the Rogers Palmer Performing Arts Center. Buses may park in the Rogers Student Center lot (S-4), corner of Baxter and E. Lake or in the parking lots next to Wagstaff Gym and the soccer field off of Palmer Ave (S/R 14-15.) CARS may park in almost any lot S/R 22, S/R 2, S4, F-7 or S/R 14 or 15.

ALTERNATE CONTESTANTS

Should a contestant be unable to participate in the Regional Meet, it is the responsibility of the contestant's sponsor or school administrator to promptly notify the District Director of the alternate's name and the school represented. The District Director should notify the alternate and the Regional Director. There is a new fillable online form on the <https://tjc.edu/uil> website that you may use up until noon the day before the contest. After that fill out the UIL substitute form and turn it in directly to the Event Director ASAP.

ABSENT CONTESTANTS

A list of absent contestants will be reported to the state UIL office from each academic event. It is vitally important that you notify the Regional Director in advance if a contestant will be unable to attend the regional competition. (See above.)

SCHEDULE CONFLICTS

The regional contest schedule has been organized according to the University Interscholastic League Academic Conflict Pattern which can be found on the state UIL website. Contestants will NOT be allowed to enter conflicting events. If contestants qualify to regionals in conflicting events, they MUST choose an event and then are to follow the procedures outlined for alternates in the paragraph above.

CONTEST RULES & VERIFICATION PERIODS for Academic Events

Contestants will NOT be allowed to enter an event late.

The TJC internet code will be posted. However, contestants should realize it might be inconsistent. Use it at your own risk. It is highly recommended that you bring your own wireless hot spot.

At the conclusion of events, contestants and sponsors will have a brief period of time scheduled for verifying the accuracy of contest tabulations. Any questions during this period of time should be directed to the Contest Director. Questioning the decision of the judge or judges during the verification period is inappropriate and will not be allowed. Once the verification period ends, results are final.

Official contest results will be announced and posted outside of RNHS Room 0.013 (except for Speech Events, which will be announced and posted in the hallway of Jenkins building.) Awards will be presented when the contest results are officially announced.

AWARDS

Individual and team awards will be given according to the standardized UIL award system for regional meets. Individual academic medals will be given to first through sixth places with the exception of LD Debate, first through fourth place. Medals will be given to first through third in track and field, golf and tennis. Awards for the One-Act Play Contest will consist of gold medals and a plaque for each of the two advancing plays, gold medals for the best actor and actress, silver medals for members of the all-star cast, and bronze medals for members of the honorable mention all-star cast. The school winning the regional academic championship will be announced at the completion of the last academic contest, which has been around 8:00 p.m. in recent years – in the WCA, if schools are still present.

Persons picking up contest awards will be required to sign for them.

It is the responsibility of the contestants, their sponsors, coaches and/or administrators to obtain contest results. Please plan to be present for awards for your event or have someone from your school present. The regional site is under no obligation to mail them to persons who do not attend the awards ceremonies. **If a contestant and/or coach or sponsor**

is not present, the award and/or results will be mailed only if a self-addressed stamped envelope has been left with the contest director.

If a school wants their contest packet, other than speech ballots, a school representative may pick it up at 5:00 p.m. in the Academic Headquarters. Due to statewide meets, packets will NOT be released early. Once again, if a school wants their materials mailed, a representative must bring a self-addressed stamped envelope. **Please understand your school will NOT receive your Regional contest packet before the state meet. Remember test questions and keys can be found on the UIL website.**

ADDITIONAL INFORMATION:

FOOD OPTIONS: Apache Junction (cafeteria located in Rogers Student Center) will be open on Saturday, April 26th Brunch from 9am until 10:00pm, Lunch from 10:00-1:30. The rate is \$6 per meal (all you can eat). Signs will give direction to participants.

For more information about dining services and operating hours on the TJC campus see <https://tjc.campusdish.com/>.

Concession stands will NOT be available on any of the days.

There are several area restaurants within a few blocks of the campus.

ADA NOTE: To arrange for special accommodations in accordance with Section 504/ADA, **adequate prior notice is required.** You must email M'Liss Hindman at mhin@tjc.edu. Please see the Special Needs Modification on the state UIL website.

UIL E-mail: uildrama@uts.cc.utexas.edu (One Act Play)
 academics@uiltexas.org (Academic Events)
 jriggins@uiltexas.org (Speech Events)
 mcousins@uiltexas.org (Athletics)

UIL Website: www.uiltexas.org

TJC SCHEDULE OF ACADEMIC EVENTS
REGION II, CONFERENCE AAA
April 26, 2025

NOTE: Please see the Event Schedule Summary at www.tjc.edu/UIIL/

Building Key

Apache Rooms (located in the Rogers Student Center—Building 16 on TJC Campus map)

RPPAC = Rogers Palmer Performing Arts Center (off of Mahon Street, building 30 on the TJC Campus Map)

WA = Wise Auditorium (building 30 on the TJC Campus map)

G = Genecov (Building 22 on the TJC Campus map)

P = Potter (Building 23 on the TJC Campus map)

J = Jenkins Hall (Building 25 on the TJC Campus map)

RNHS = Rogers Nursing and Health Sciences (Building 1 on the TJC Campus map)

Tech = George W. Pirtle Technology (Building 27 on the TJC Campus map)

WCA = Wise Cultural Arts (Building 32 on the TJC Campus map)

SPEECH EVENTS INFORMATION AND JUDGE REQUIREMENTS

Director:

M'Liss S. Hindman
Professor of Speech, Tyler Junior College
Director of Speech and Debate
UIL State Prose/Poetry Consultant
Office Phone: (903) 510-2206
Email: mhin@tjc.edu

Event Directors and Tab Room Staff:

Assistant Speech Director:	Joan Andrews
Prose/Poetry Director:	Janee McGoff
Informative/Persuasive Director	Lara Smith
Debate Director:	Jordan Innerarity

Announcements/ Postings:

Outside of the Jean S. Browne Theatre
In the Wise Cultural Arts building

Prose/Poetry Documentation:

Done online (read instructions
below

Prose/Poetry Draw:

Jean S. Browne Theatre

Informative/Persuasive Draw

and Preparation:

Jenkins 1109

Contest Date:

Saturday, April 26, 2025

JUDGING FEES FOR SPEECH EVENTS:

Important Note: Please read these requirements carefully. Schools are required to bring judges or pay \$250 for each uncovered position. But realize that **NO SCHOOL IS REQUIRED TO BRING MORE THAN TWO JUDGES.** (However, schools or districts may certainly bring additional volunteer judges if they are qualified.) If judges are a **NO SHOW** on the day of competition, the **SCHOOL** will be charged the full applicable fee. **JUDGES MUST CHECK IN WITH OFFICIALS AT THE BALLOT TABLE before the first round.** The Speech Director may assign these school judges as timekeepers if needed. These rules are necessary to insure there is an adequate qualified judging pool to do panel judging and that Hired Judges can be paid. It is the goal of the Director for Prose, Poetry, Informative and Persuasive Events to have three judges in prelims as well as finals. LD Debaters will have one judge in prelims and three judges in out rounds.

Here are the requirements (See and complete Judging Forms on the TJC website: www.tjc.edu/uil):

Lincoln-Douglas Debate: Each **SCHOOL** that qualifies **at least one competitor in Lincoln-Douglas debate** MUST provide a judge who is approved as qualified by his/her Regional committee. The debate judge must be available to judge all preliminary rounds of debate and at least one 'out' round as assigned by the director.

Prose/Poetry: Each **SCHOOL** that qualifies **at least one competitor in Prose or Poetry** must provide a judge who is approved as qualified by his/her Regional Committee. The individual event judge must be available to judge both the preliminary round and the final round of all events as assigned by the director.

Informative/Persuasive: Each **SCHOOL** that qualifies **at least one competitor in Informative or Persuasive** must provide a judge who is approved as qualified by his/her Regional Committee. The individual event judge must be available to judge both the preliminary round and the final round of all events as assigned by the director.

The Academic Events Director, M'Liss S. Hindman, must receive the Judge Qualification form (see www.tjc.edu/uil) for each judge(s) the school is/are providing by **Monday, April 21, 2025 through the Google form online.** If the name of the judge(s) is/are not given to the Regional Academic Events Director by Wednesday, April 23rd, the SCHOOL will be charged \$250.00 per replacement judge for hiring. (NOTE: Remember, no school is required to bring more than two judges, regardless of how many students they qualified.) The check should be made out to Tyler Junior College and should be brought on the day of competition and turned in at the Speech Judges' Ballot Table before 8:30 a.m.

All judges are REQUIRED TO REPORT to the Judges' Table, located in the hallway of Wise Cultural Arts, **by 7:45 a.m. on Saturday, April 26th.** They will be used as judges and/or timekeepers during the tournament. If they do NOT report, we won't know they are available and the school will be charged the \$250 replacement fee.

Examples: (a) If School A qualifies 2 debaters and 1 Prose competitor, the school must bring two judges to Regionals (one for debate and 1 for Prose/Poetry.) (b) If School B qualifies 2 debaters and 1 Prose competitor and 1 Persuasive competitor, the school must bring two judges to Regionals (one for debate and 1 qualified to judge Prose, Poetry, Informative, or Persuasive.) (c) If School C qualifies 3 debaters, 1 Prose competitor, 1 Poetry competitor, 1 Informative and 2 Persuasive competitors, the school must bring 2 judges to Regionals (one for debate and one for the other events.)

Special Note: School's speech coaches will qualify as judges. No judge will judge any competitor from his/her own school. IE Judges must be available for both the preliminary and final rounds of the speech events. Debate Judges should also be available for the three preliminary rounds of debate and at least the first 'out' round. Judges may certainly volunteer to stay and judge the out rounds of debate. **Expenses:** All expenses of the school's judge or judges are the responsibility of the school and/or district. Tyler Junior College is not responsible for paying any fees or for supplying any meals to school judges.

NOTE: If a school has a regional qualifying competitor that cannot participate in the meet, and thus the school's judge that will not attend the meet, the school is obligated to call the Regional Contest Director as soon as possible.

**NEW SINCE 2024: PROSE/POETRY DOCUMENTATION
DONE ONLINE! See next page!**

Still Almost NEW for 2025: The Judge Qualification form (located on the TJC/UIIL website: www.tjc.edu/UIIL/) MUST be submitted online by Monday before the contest.

Prose & Poetry Online Documentation Check for Regional Qualifiers:

- Read and follow the instructions below on how to submit your documentation.
- If procedures are not followed correctly, your documentation will be returned to you for correction.
- If your documentation is not checked and approved, you will not be allowed to perform.
- Do not submit your documentation late without contacting MLiss S. Hindman with a solid excuse.
- For additional information about how to have everything necessary...:

Prose: [ProseCheckList_23_1.pdf \(uiltexas.org\)](#)

Poetry: [PoetryCheckList_23_2.pdf \(uiltexas.org\)](#)

Deadline for submitting documentation: 5:00 p.m., April 18, 2025

Instructions: Follow carefully.

Scan your documentation for both categories as ONE continuous document in the following order:

1. UIL Official Documentation Form for Category A

***It is a typeable form available on the UIL website:**

PROSE: [Interp Prose Form_23_24wWatermarkV4 \(uiltexas.org\)](#)

POETRY: [Interp Poetry Form_23_24wWatermark_V4 \(uiltexas.org\)](#)

Handwritten forms will not be accepted.

2. CATEGORY A proof of publication

(Scan proof of publication for each selection in the order they were listed on the Selection – Documentation Form)

3. UIL Official Documentation Form for CATEGORY B

***It is a typeable form available on the UIL website: see links above. The form for Category B is below the one for Category A.**

Electronic Documentation Submission Procedure:

Category A and B should be scanned all together as one document. Follow this order.

For Category A:

Include the following:

- **UIL Official State Selection - Documentation Form A** (verify form is typed, downloaded, then signed by both student and coach before scanning)
- Cover of Book
- Publication Page (copyright information is on this page)
- Table of Contents
- Title page (1st page of the selection within the book)
- Proof of Genre*

***Only necessary if selection is taken from an anthology that includes multiple genres (such as prose AND poetry AND drama). If so, in addition, you must include proof of the GENRE of your specific selection(s) unless the Table of Contents designates the genre.**

For performances that contain multiple selections, scan in the same order each title is listed on your selection Documentation form.

For Category B:

Include the following:

- **UIL Official State Selection – Documentation Form for Category B** (verify form is typed, downloaded, then signed by both student and coach before scanning)

Save: As one PDF file (no Google documents). Proof your scanned documentation before you submit it to be certain it is:

- **Readable**

- **Right side up**

- **Complete**

- **In order as prescribed above**

Label your single scanned document in this manner: **Last Name_First Name_School UIL District #**. THEN, email as an attachment to mhin@tjc.edu

If you are unsure of your District #, please confirm with your administration before submitting your documentation.

Deadline for Submission: 5:00 p.m. April 18, 2025. This deadline is a week before the contest, so that we will have to look over the forms and tell you if your documentation needs corrections.