



TJC  
OFFICE OF THE PRESIDENT

## NOTICE OF MEETING

Notice is hereby given that the Board of Trustees of the Tyler Junior College District will meet in accordance with guidelines established by the Office of the Governor at 11 a.m. on the 27<sup>th</sup> day of May, 2021, in the lobby of the Energy Center at TJC West, 1530 SSW Loop 323, in the City of Tyler, Texas, for the purpose of addressing the following agenda. Members of the public are welcome to attend.

Because of the College's COVID-19 protocols regarding physical distancing, seating space is limited; therefore, any member of the public who desires to address the Board during the Public Comment section of the agenda is required to register in person prior to the meeting with the Secretary to the Board, Ellen Matthews, or the Board's designee. Those who are registered to speak will be called to the podium or into the room individually at the appropriate time.

1. Meeting called to order.
2. Roll call and determination of quorum.
3. President's update and report.
4. Public comment.
5. Presentation by the Better Business Bureau.
6. Update from the Literacy Council of Tyler.
7. Update from the Tyler Economic Development Council.
8. Consideration of minutes of the meeting held on April 22, 2021.
9. Consideration of renewal of the Tyler Junior College District Tax Abatement Policy.
10. Consideration of updates to the Tyler Junior College *Board Policy Manual* (CDDA-Local).
11. Consideration of monthly financial and investment reports.
12. Consent agenda:
  - a. consideration of auditor engagement letter from Gollob Morgan Peddy PC for the Comprehensive Annual Financial Report for FY 21;
  - b. consideration of agreement with Mosby Mechanical Co., Inc. for computer room air conditioning unit replacement and installation;
  - c. consideration of agreement with Merit Roofing Systems, Inc. for removal and replacement of skylight panels and installation of new drainage system;
  - d. consideration of multi-year agreement with Longview Snack Foods d/b/a Lone Star Vending for snack vending services and campus coffee brewers;
  - e. consideration of multi-year agreement with ABM Texas General Services, Inc. for campus cleaning and maintenance services.
13. Closed meeting:
  - a. deliberation regarding personnel matters including the appointment, employment, evaluation, reassignment, duties, discipline, dismissal, retirement or resignation of a public officer or employee (Texas Government Code Section 551.074);
  - b. deliberation regarding real property (Texas Government Code Section 551.074).
14. Consent agenda/open meeting:
  - a. consideration of personnel matters.

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15. Meeting adjourned.

The Board will have lunch in room 201 on the second floor of the Energy Center. This is a social function and unrelated to any business to be conducted by the Board.

Ellen Matthews  
Ellen Matthews, Secretary to the Board

5/24/2021 10:00am  
Date and time posted